



City Clerk
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www.burlington-wi.gov

**CITY OF BURLINGTON
Common Council Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Tuesday, October 2, 2018**

1. **Call to Order / Roll Call**

Mayor Hefty called the Common Council meeting to order at 7:13 p.m. Roll Call - Present: Mayor Hefty, Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Todd Bauman. Excused: Alderman Tom Preusker.

Staff present: Administrator Carina Walters, City Attorney John Bjelajac, Finance Director Steve DeQuaker, Assistant City Administrator/Zoning Administrator Megan Watkins, Public Works Director Peter Riggs, Police Chief Mark Anderson, Library Director Joe Davies, and Intern Nick Faust.

2. **Pledge of Allegiance**

3. **Citizen Comments** - There were none.

4. **Chamber of Commerce Representative and Rescue Squad Representative** - There were none.

5. **Approval of the October 2, 2018 Common Council Minutes**

A motion was made by Alderman Meyer with a second by Alderman Bauman. With all in favor the motion carried.

6. **Letters and Communications** - There were none.

7. **Reports by Aldermanic Representatives and Department Heads**

Alderman Bauman inquired as to when the Pool Board would present their financial report to Council. Alderman Grandi responded that he would see if a treasurer's report could be ready for the next meeting. Walters stated that there is still activity with expenses and more than likely would not see a report until early 2019.

Alderman Schultz inquired as to when the City would qualify for another liquor license. City Clerk Diahnn Halbach responded that the City qualifies for another reserve license when the population increases by another 500 from the date of the last increase.

Finance Director Steve DeQuaker reminded Council of the upcoming budget discussions and needed to know who would prefer a binder vs an online PDF. Kott, Bauman, and Mayor Hefty all requested binders.

8. **Approval of Reports 1-4**

A motion was made by Alderman Grandi with a second by Alderman Bauman. With all in favor the motion carried.

9. **Approval of Payment of Prepaids and Vouchers**
A motion was made by Alderman Heft with a second by Alderman Rauch. Roll Call: Aye - 7. Nay - 0. The motion carried.
10. **Approval of Operator's Licenses**
A motion was made by Alderman Rauch with a second by Alderman Kott. With all in favor, the motion carried.
11. **Appointments and Nominations** - There were none.
12. **PUBLIC HEARINGS:** There were none.
13. **RESOLUTIONS:**
- A. **Resolution 4919(21)** - To approve Amendment Number Two to the Planned Unit Development Agreement for the Meadows at Pine Brook Condominium Development.
- A motion was made by Alderman Schultz with a second by Alderman Bauman. With all in favor the motion carried.
14. **ORDINANCES:**
- A. **Ordinance 2041(7)** - To consider a rezone for property located at S. Kane Street (at Industrial Drive) from A-1, Agriculture/Holding District to M-2, General Manufacturing District.
- A motion was made by Alderman Bauman with a second by Alderman Heft. With all in favor the motion carried.
15. **MOTIONS:** There were none.
16. **ADJOURNMENT**
A motion was made by Alderman Bauman with a second by Alderman Rauch. With all in favor the motion carried and the meeting was adjourned at 7:22 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington